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EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON 25, D. C.

AUG 22 1960

MEMORANDUM FOR: General C. P. Cabell, Deputy Director
Central Intelligence Agency

Subject: Draft Presidential Memorandum

At the request of Mr. Staats I am enclosing a copy of our revised draft Presidential memorandum to the heads of all executive departments and agencies relating to the role of U. S. Ambassadors abroad.

The draft memorandum, which is dated August 18, 1960, reflects revisions made subsequent to the August 17 conferences with the Secretary of Defense and the Acting Secretary of State.

You will note that the word "intelligence" has been deleted (page 1 of memorandum).

Thomas D. Morris
Thomas D. Morris
Assistant Director for
Management and Organization

Attachment

DRAFT PRESIDENTIAL MEMORANDUM
August 18, 1960 *

TO THE HEADS OF ALL EXECUTIVE DEPARTMENTS AND AGENCIES:

I have today signed an Executive order which is designed to carry out the provisions of the Mutual Security Act of 1954, as amended, and to provide for the administration of overseas activities. I wish to direct particular attention to Part II of the order. The coordination and supervision of United States activities in each foreign country is a most vital aspect of the conduct of our foreign affairs.

It is my desire that all appropriate steps be taken to assure that the Chief of the United States Diplomatic Mission is effective in discharging his role as the representative of the President. Therefore, I am instructing that, to the extent permitted by law and within the framework of established policies and programs of the United States, the Chief of Mission shall have full power of coordination and supervision of all United States activities in the country to which he is accredited. It is expected that particular emphasis will be given to the following in the exercise of this authority: (1) the Chief of Mission will take affirmative responsibility for the development, coordination, and administration of diplomatic, informational, educational, and trade [and-intelligence] activities and programs; economic, technical and financial assistance; military assistance; and the disposal of surplus agricultural commodities abroad, (2) the Chief

* This memorandum is modified, as indicated by strike-outs and underlining, based on discussions on 8-18-60 at the meeting held by the Director of the Bureau of the Budget, attended by Messrs. Gates, Dillon, Gray and Goodpaster.

8-18-60

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of Mission will [establish-standards-which-shall-be-approved-by-appropriate
higher-authority-for] assure compliance with standards established by higher
authority, and will recommend appropriate changes in such standards and
suggest desirable new standards, governing the personal conduct and the
level of services and privileges accorded all United States personnel
(including military personnel) stationed in the foreign country [and
overseas] and report upon adherence to such standards, and (3) the Chief
of Mission will establish procedures so that he is kept informed of [all]
United States activities in the country. [Absent-other-adequate-methods,
he-shall-cause-to-be-suspended-or-curtailed-pending-receipt-of-instructions
from-higher-authority, any-function-of-any-agency-in-the-host-country-which,
in-his-opinion, is-adversely-affecting-or-will-adversely-affect-relations
with-that-country.] He will report promptly to the President through
Department of State channels as to any matter which he considers to need
correction and with respect to which he is not empowered to effect correction.

In order that there be full understanding of the above, it is my desire
that the Chief of Mission be made fully aware of his responsibilities and
authority with respect to United States activities, in the country to which
he is assigned, under today's order and this memorandum. Recent efforts of
the Department of State in this regard have been helpful. Not only should
instructions be issued to overseas Missions; provision should also be
made for complete instruction in these matters before a new Chief of Mission
assumes his duties at his post. It is the responsibility of each agency

involved in overseas activities to participate in the indoctrination of each Chief of Mission and take steps within the agency to instruct its personnel as to the authority of the Chief of Mission and as to the necessity of keeping him fully informed concerning current and prospective program and administrative activities.

Steps should also be taken to provide the Chief of Mission with the necessary staff assistance so he can fully carry out the assigned tasks. The Director of the Bureau of the Budget is requested (1) to take the lead, in consultation with the Department of State and other interested agencies, in developing the most appropriate method of providing the required staff facilities at the country level, and of establishing such arrangements in Washington, as may be necessary to enable each Chief of Mission to carry out effectively his responsibilities as the representative of the President, and (2) to present to me appropriate recommendations with respect to such facilities and arrangements.

The following prior Presidential documents (related to the subject of this memorandum or of today's Executive Order), which albeit not previously rendered obsolete or otherwise inapplicable, are hereby superseded:

1. The June 1, 1953, memorandum regarding the reorganization of the Executive Branch for the conduct of foreign affairs.

2. The memorandum of three heads of departments and the Director for Mutual Security concerning the reorganization of the Special Representative in Europe, which was approved June 16, 1953.
3. The November 6, 1954, letter concerning Executive Order No. 10575, etc.
4. The April 15, 1955, letter to the Secretary of State concerning the establishment of the International Cooperation Administration, etc.
5. The July 24, 1956, memorandum concerning administration of overseas functions.
6. The November 19, 1959, memorandum concerning reports required by sections 111(a) and 111(b) of the Mutual Security Appropriation Act, 1960.

This memorandum shall be published in the Federal Register.

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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	INITIALS	DATE
1	Mr. Nelson		2-11-60
2			25 Aug 60
3			3.X.60
4			
5	DDCI <i>Reid 10/07/60</i>		
6	asst. for Coord.		
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	✓ RETURN	
CONCURRENCE	✓ INFORMATION	SIGNATURE	

Remarks:

⑥ Hold for

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MEMORANDUM FOR: GENERAL CABELL

You indicated on the attached that you
wanted it returned. (It has been noted
by Messrs. Helms, [redacted])

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K-

18 Oct 60

(DATE) *W.E.*

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

(47)

MEMORANDUM FOR: General Cabell

W.E. [redacted]
DCI said he spoke to Stans about this
at lunch but Stans told him Elmer Staats
was really the fellow handling this and
suggested all follow-up be through Staats.

DCI asked if you will keep an eye
on this.

FMC
30 Aug 60

(DATE) *W.E.*

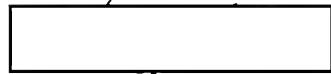
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1 AUG 54 WHICH MAY BE USED.

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• CENTRAL INTELLIGENCE AGENCY

OFFICE OF THE DEPUTY DIRECTOR

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For DC 1.

Am sending only
other copy to
Helms for info.

CPC
8/24/60